



**MINUTES OF THE REGULAR MEETING OF THE  
ARROWSMITH WATER SERVICE (AWS) MANAGEMENT BOARD  
HELD ON MONDAY DECEMBER 10, 2012 2:00 PM IN THE  
PARKSVILLE FORUM**

<b>Present:</b>	M. Lefebvre, Chair	City of Parksville
	C. Burger	City of Parksville (alternate)
	J. Stanhope	Regional District of Nanaimo
	G. Holme	Regional District of Nanaimo (alternate)
	S. Tanner	Town of Qualicum Beach
<b>Also Present:</b>	P. Thorkelsson	Acting CAO, Regional District of Nanaimo
	W. Moorman	Regional District of Nanaimo
	M. Donnelly	Regional District of Nanaimo
	W. Idema	Regional District of Nanaimo
	F. Manson	City of Parksville
	M. Squire	City of Parksville
	M. Brown	Town of Qualicum Beach
	B. Weir	Town of Qualicum Beach
	B. Farkas	Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order at 2:00 PM.

**MINUTES**

MOVED Director Stanhope, SECONDED Director Tanner, that the minutes of the regular meeting of the Arrowsmith Water Service Management Board held July 16, 2012 be adopted.

CARRIED

**BUSINESS ARISING FROM THE MINUTES**

**COMMUNICATIONS/CORRESPONDENCE**

**Mike Squire letter to DFO**, re Englishman River Water Intake – account of recorded minutes and public documents.

**Alain Magnan, DFO**, re Proposed Relocation of the Englishman River Water Intake

**Mike Squire reply to DFO**, re Englishman River Intake

**Town of Qualicum Beach**, re Appointment Letter

MOVED Director Stanhope, SECONDED Director Tanner, that the correspondence be received.

CARRIED

## REPORTS

### **AWS Operations Update** – M. Squire (powerpoint presentation)

M. Squire gave a powerpoint presentation updating the Board on AWS Operations. He indicated that the dam is currently over 50% full and the snowpack is at 1.5 feet. M. Squire reported that there has been a recent full inspection and dam audit from Dam Safety BC and it was found that seismic specifications are up to date for both provincial and federal regulations.

### **AWS Provisional Budget** – Mike Squire (to be distributed)

M. Squire reviewed the 2013 Provisional Budget with the members.

MOVED Director Tanner, SECONDED Director Burger, that the AWS Management Board recommend the Joint Venturers adopt the Year 2013 Provisional Budget and the 2013-2017 Financial Plan as shown on Table 1, dated December 4, 2012.

CARRIED

## ADDENDUM

## BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

### NEW BUSINESS

### OTHER

### NEXT MEETING

The next meeting of the AWS Management Board will be at the discretion of staff.

## ADJOURNMENT

The meeting was adjourned at 2:15 PM

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CHAIRPERSON

## **QUESTIONS**

The Chair opened the floor to questions from the audience.

### **M. Jessen, Qualicum Beach, BC**

M. Jessen stated that he and G. Buckingham have been involved in water sampling of the Englishman River. Mr. Jessen voiced his frustration with Environment Canada's website stating that the graphs and readings were not found on the website. In attempts to contact Environment Canada he had no response and also had little response from the provincial government. Mr. Jessen asked what source of data is used in relation to requirements of the operating rule.

M. Squire responded that he has also experienced frustration when trying to obtain information from Environment Canada's website. M. Squire added that actual flows were obtained through consultation with provincial staff and assistance from other shareholders namely the BC Conservation Society.