



**MINUTES OF THE REGULAR MEETING OF THE
ARROWSMITH WATER SERVICE (AWS) MANAGEMENT BOARD
HELD ON THURSDAY JUNE 6, 2013 2:00 PM IN THE
PARKSVILLE FORUM**

Present:	Director J. Stanhope, Chair	Regional District of Nanaimo
	G. Holme	Regional District of Nanaimo (alternate)
	Councilor M. Lefebvre	City of Parksville
	C. Burger	City of Parksville (alternate)
	S. Tanner	Town of Qualicum Beach
Also Present:	P. Thorkelsson	Acting CAO, Regional District of Nanaimo
	M. Donnelly	Regional District of Nanaimo
	R. Alexander	Regional District of Nanaimo
	W. Idema	Regional District of Nanaimo
	F. Manson	City of Parksville
	M. Squire	City of Parksville
	B. Weir	Town of Qualicum Beach
	R. Graves	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order at 2:00 PM.

MINUTES

MOVED Director Holme, SECONDED Director Tanner, that the minutes of the regular meeting of the Arrowsmith Water Service Management Board held December 10, 2012 be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES

COMMUNICATIONS/CORRESPONDENCE

REPORTS

AWS Joint Venture Draft Financial Statement – McGorman Maclean – M. Lefebvre

F. Manson reviewed the Draft Financial Statement with the members as there was no representative available from McGorman Maclean. M. Lefebvre read the opinion from the Auditor's report.

MOVED Director Lefebvre, SECONDED Director Holme, that the Draft Financial Statement year ending December 2012 be approved.

CARRIED

AWS Operations Update – Mike Squire (verbal)

M. Squire updated the Board on AWS Operations. He indicated that there is sufficient water storage behind dam and the water level is above normal. M. Squire reported that there has been a safety review done on the dam and that no other problems have arisen over the winter months.

ADDENDUM

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

OTHER

NEXT MEETING

The next meeting of the AWS Management Board will be at the discretion of staff.

ADJOURNMENT

The meeting was adjourned at 2:15 PM

CHAIRPERSON