



**ARROWSMITH WATER SERVICE JOINT VENTURE
MANAGEMENT BOARD REGULAR MEETING**

THURSDAY, MAY 7, 2015

9:00 am

City of Parkville Forum

100 Jensen Avenue

A G E N D A

PAGES

CALL TO ORDER

The Chief Administrative Officer will call the meeting to order.

Under Section 4.2 of the ERWS Joint Venture Agreement, the Management Board must elect a Chair from among its members on the basis of one vote for each member.

ELECTION OF CHAIR PERSON

The Chairperson will assume the Chair.

DELEGATIONS

MINUTES

3-4

Minutes of the Arrowsmith Water Services Management Board meeting held June 5, 2014.

BUSINESS ARISING FROM THE MINUTES

COMMUNICATIONS/CORRESPONDENCE

UNFINISHED BUSINESS

REPORTS

- 5-14 Arrowsmith Water Services 2015-2019 Financial Plan. (to be circulated)
- re. ERWS Joint Venture Draft Financial Statement, year ending December 2014. (to be presented)
- Arrowsmith Lake Reservoir Status. (Verbal)

ADDENDUM

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

OTHER

NEXT MEETING

ADJOURNMENT

Distribution: J. Stanhope, B. Rogers, M. Lefebvre, S. Powell, Paul Thorkelsson,
F. Manson, B. Luchtmeijer

For Information: M. Squire, B. Weir, R. Alexander, M. Donnelly, W. Idema, L. Butterworth,
J. Marsh



**MINUTES OF THE REGULAR MEETING OF THE
ARROWSMITH WATER SERVICE (AWS) MANAGEMENT BOARD
Immediately following the ERWS Management Board Meeting
HELD ON THURSDAY, JUNE 5, 2014 1:00 PM
IN THE PARKSVILLE FORUM**

Present: J. Stanhope, Chair Regional District of Nanaimo
G. Holme Regional District of Nanaimo (alternate)
C. Burger City of Parksville (alternate)
S. Tanner Town of Qualicum Beach

Also Present: M. Donnelly Regional District of Nanaimo
R. Alexander Regional District of Nanaimo
W. Idema Regional District of Nanaimo
G. St. Pierre Regional District of Nanaimo
F. Manson City of Parksville
M. Squire City of Parksville
V. Figueria City of Parksville
B. Weir Town of Qualicum Beach
R. Graves Recording Secretary

Regrets: Councilor M. Lefebvre City of Parksville
D. Willie Town of Qualicum Beach

CALL TO ORDER

The Chair called the meeting to order at 2:40PM.

MINUTES

MOVED Director Holme, SECONDED Director Burger, that the minutes of the regular meeting of the Arrowsmith Water Service Management Board held December 12, 2013 be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES

**COMMUNICATIONS/CORRESPONDENCE
REPORTS**

AWS Joint Venture Draft Financial Statement, year ending December 2013: M. McGorman (Verbal Presentation)

M. McGorman presented the draft financial statement and commented that in their opinion, this financial statement presents fairly, in all material respects, the financial position of the Joint Venture as at December 31, 2013 and the results of its operations and accumulated surplus for the year then ended in accordance with Canadian public sector accounting standards.

MOVED Director Tanner, SECONDED Director Burger that the AWS Joint Venture Draft Financial Statement be approved.

CARRIED

Operations and Maintenance Update on the Arrowsmith Lake Reservoir and Dam (M. Squire – verbal presentation)

M. Squire updated the Board on AWS Operations. As part of the dam safety review recommendations, a flood inundation plan needs to be prepared. This plan will be complete in the fall and at that time the plan will be presented. The Dam is full and started spilling water and in early July they will be releasing water to augment river flows.

MOVED Director Tanner, SECONDED Director Burger that the Operations and Maintenance Update on the Arrowsmith Lake Reservoir and Dam be received for information.

CARRIED

ADDENDUM

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

OTHER

NEXT MEETING

The next meeting of the AWS Management Board will be at the discretion of staff.

ADJOURNMENT

The meeting was adjourned at 2:50PM

CHAIRPERSON



DATE: April 23, 2015

REPORT TO: ARROWSMITH WATER SERVICE MANAGEMENT BOARD

FROM: ARROWSMITH WATER SERVICE MANAGEMENT COMMITTEE

SUBJECT: AWS 2015 – 2019 FINANCIAL PLAN

PURPOSE: ADOPTION OF THE AWS 2015 – 2019 FINANCIAL PLAN

EXECUTIVE SUMMARY:

A Five Year 2015 – 2019 Financial Plan is required in an effort to identify future operations, maintenance and capital expenditures. The Community Charter requirements are that current year budgets be passed by May 15.

RECOMMENDATION(S):

1. THAT the report from the Arrowsmith Water Service Management Committee dated April 23, 2015 entitled AWS 2015 - 2019 Financial Plan be received;
2. AND THAT the Arrowsmith Water Service Management Board accept the 2015 – 2019 Financial Plan as outlined in Table 1 attached to the April 23, 2015 report,
3. AND THAT the Arrowsmith Water Service Management Board recommend the Joint Ventures adopt their portion of the 2015 – 2019 Financial Plan as outlined in Table 2 attached to the April 23, 2015 report.

BACKGROUND:

A 2015 – 2019 Financial Plan was developed in an effort to outline funding requirements for operations, maintenance and capital expenditures for the next five years. A 2015 – 2019 Financial Plan has been prepared for consideration by the AWS Management Board. The proposed budget is shown on Table 1, attached.

OPTIONS:

1. Adopt the recommended budget

The AWS Management Board could adopt the 2015 – 2019 Financial Plan reflected on Table 1.

2. Adopt a different budget, or defer adoption

The AWS Management Board could adopt a different 2015 – 2019 Financial Plan from that reflected on Table 1, or defer adoption to a different date. This would require that direction be given to the AWS Management Committee.

ANALYSIS:

1. The AWS Management Board could accept the 2015 – 2019 Financial Plan reflected on Table 1. This would allow completion of necessary operations and maintenance projects.
2. The AWS Management Board could reject the 2015 – 2019 Financial Plan reflected on Table 1.

FINANCIAL:

The 2015 - 2019 Financial Plan sets out the financial requirements needed for the AWS staff to carry out necessary projects for the remainder of the fiscal year. Without this plan the administration, operations and other major maintenance would be delayed or halted due to insufficient funds.

REFERENCES:

- AWS 2014 Budget,
- Arrowsmith Water Service Joint Venture Agreement – July 1, 2011,
- Table 1, dated April 23, 2015 showing the recommended AWS - 2015 – 2019 Financial Plan and Table 2 showing each Joint Venture's requisition share.

**TABLE 1
ARROWSMITH WATER SERVICE
2015 - 2019 FINANCIAL PLAN (\$)**

GL Account	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget
REVENUE														
Parksville Requisition (63.9% for Admin and Maintenance, Ops based on flow)	91,799	76,292	110,116	145,235	78,878	109,690	122,580	76,093	104,907	87,693	88,607	89,996	91,413	92,858
RDN Requisition (22.4% for Admin and Maintenance, Ops based on flow)	31,634	26,902	39,571	69,162	31,269	36,013	40,364	26,051	36,205	28,694	28,974	29,419	29,873	30,336
Qualicum Requisition (13.7% - for Admin and Maintenance Only)	19,022	16,547	24,782	53,214	21,288	20,968	22,851	14,011	20,386	16,413	16,561	16,810	17,064	17,323
Joint Venture Requisitions	142,455	119,741	174,469	267,611	131,435	166,672	185,795	116,155	161,498	132,800	134,142	136,225	138,349	140,516
Other Revenue														
Logging Revenue	0	0	8,497	0	0	0								
Grants	7,500													
Transfer From Reserves														
Reserve for Future Expenditures														
Carry-Forward Reserve														
Total Other Revenue														
TOTAL REVENUE	149,955	119,741	182,966	267,611	131,435	166,672	185,795	116,155	161,498	132,800	134,142	136,225	138,349	140,516
EXPENDITURES														
Operating														
Administration														
4-2-25-7010														
Salaries and Wages	437	284	433	607	1,548	4,496	7,841	6,336	5,947	6,200	6,324	6,450	6,579	6,711
Memberships Sub.							90	357	60	100				
Contracts		363	340			1,628	729		2,837	600				
Consulting						11,816	5,370		30,072					
Legal Fees						9,880					0	0	0	0
Audit fees	1,400	2,100	2,100	2,100	4,375	4,172	4,172	4,100	4,100					
Licenses and Insurance	38,659	43,033	44,267	45,544	45,197	49,226	35,851	35,538	48,193	48,500	49,470	50,459	51,469	52,498
Advertising							180							
Photocopy Supplies							74							
Office Supplies						91	15							
Tel / Cable						605								
Meetings	369	96	147	120	190	1,599	381	33	20	100	102	104	106	108
Parts, Materials & Supplies						408	999	73		500	510	520	531	541
Courier / Delivery						36	19							
Equip. Res. Charge Out	44	10	72	77	107	20	15							
Total Administration	40,909	45,886	47,359	48,448	51,417	83,976	55,736	46,437	91,229	56,000	56,406	57,534	58,685	59,858
Operations														
4-2-25-7011														
Salaries & Wages	5,807	3,968	5,381	2,070	1,398	6,905	7,999	6,591	5,947	6,200	6,324	6,450	6,579	6,711
Contracts	2,568	3,726	10,519	5,086	2,505	3,690	8,143	3,558	2,568	4,100	4,182	4,266	4,351	4,438
Consulting				275				0	0	0	0	0	0	0
Equipment Rental								535	0	0	0	0	0	0
Licenses and Insurance	386	386	386	386	386	386	0	0	0	0	0	0	0	0
Meetings		129				365		0	0	500	510	520	531	541
Parts, Materials and Supplies	1,537	85	4,959	7,924	49	614	1,124	2,776	1,426	2,000	2,040	2,081	2,122	2,165
Oil and Gas							1,549	377	331	0	0	0	0	0
Natural Gas						988	1,422	0	2,422	0	0	0	0	0
Equip Res. Charge Out	1,116	469	792	283	123	236	185	45	0	200	204	208	212	216
Total Operations	11,413	8,763	22,038	16,023	5,449	13,619	19,000	13,882	12,694	13,000	13,260	13,525	13,796	14,072

GL Account	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Maintenance														
4-2-25-7012														
Salaries & Wages	22,227	16,315	17,966	23,893	11,538	10,284	25,023	13,228	21,230	22,000	22,440	22,889	23,347	23,814
Conferences / Seminars / Travel	24			250				0	0	0	0	0	0	0
Contract	1,504	3,275	27,069	54,649	3,438	12,811	5,969	4,624	1,462	4,000	4,080	4,162	4,245	4,330
Consulting	1,503	2,467		7,508		3,751	26,965	1,083		400	408	416	424	433
Equipment Lease and Rental				213				0	0	400	408	416	424	433
Materials and Supplies	16,848	2,782	17,956	4,363	2,426	3,406	13,086	3,624	1,427	5,000	5,100	5,202	5,306	5,412
Small Tools, Equipment & Furniture		86	37	437	107	2,104	188	0	0	0	0	0	0	0
Courier and Delivery		45	75	42		304		0	40	100	102	104	106	108
Gas & Oil	2,780	2,242	1,190	203		1,985		0	43	100	102	104	106	108
Equip Res. Charge Out	2,226	1,599	1,424	2,147	1,278	867	3,082	1,315	1,684	0	0	0	0	0
Total Maintenance	47,111	28,810	65,716	93,706	18,787	35,512	74,313	23,874	25,886	32,000	32,640	33,293	33,959	34,638
Road Maintenance														
4-2-25-7013														
Salaries & Wages				466	90	146	835	689	495	500	510	520	531	541
Contracts	25	0	0				5,796	161	263	300	306	312	318	325
Insurance and Licences				600	611	611		720	720	800	816	832	849	866
Equip Res. Charge Out				65	15	24	114	392	212	200	204	208	212	216
Total Road Maintenance	25	0	0	1,131	715	780	6,745	1,962	1,690	1,800	1,836	1,873	1,910	1,948
Total Administration, Operations and Maintenance	99,459	83,459	135,112	159,307	76,368	133,888	155,794	86,156	131,499	102,800	104,142	106,225	108,349	110,516
Transfer to Reserves	30,000	30,000	30,000	24,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Total	129,459	113,459	165,112	183,307	106,368	163,888	185,794	116,156	161,499	132,800	134,142	136,225	138,349	140,516
Capital														
Capital Planning	4,980	727	4,480	84,304	16,714									
Equipment	15,516		13,373		8,353	2,784								
Engineering, Consulting, Legal Fees														
AWS Road														
Radio Connection		5,555												
River Intake / Treatment Prop. Acquisition														
Administration														
Total Capital	20,496	6,282	17,853	84,304	25,067	2,784	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES (no Grant)	149,955	119,741	182,966	267,611	131,435	166,672	185,794	116,156	161,499	132,800	134,142	136,225	138,349	140,516
Capital Planning Grant	7,500													
Transfer from Reserves														
TOTAL EXPENDITURES (with Grant)¹	142,455	119,741	182,966	267,611	131,435	166,672	185,794	116,156	161,499	132,800	134,142	136,225	138,349	140,516

TABLE 2
City of Parkville Requisition - AWS
2015 - 2019 FINANCIAL PLAN (\$)

GL Account	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget
REVENUE														
Parkville Requisition	91,799	76,292	110,116	145,235	78,878	109,690	123,168	77,472	106,168	87,693	88,607	89,996	91,413	92,858
Other Revenue														
Logging Revenue	0	0	5,430	0	0	0	0	0	0	0	0	0	0	0
Grants	2,500	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfer From Reserves														
Reserve for Future Expenditu	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Carry-Forward Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Other Revenue	2,500	0	5,430	0	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUE	96,799	76,292	120,975	145,235	78,878	109,690	123,168	77,472	106,168	87,693	88,607	89,996	91,413	92,858
EXPENDITURES														
Operating														
Administration														
4-2-25-7010														
Salaries and Wages	279	182	277	388	989	2,873	5,010	4,049	3,800	3,962	4,041	4,122	4,204	4,288
Memeberships Sub.	0	0	0	0	0	0	58	228	38	64	0	0	0	0
Contracts	0	232	217	0	0	1,040	466	0	1,813	383	0	0	0	0
Consulting	0	0	0	0	0	7,550	3,431	0	19,216	0	0	0	0	0
Legal Fees	0	0	0	0	0	6,313	0	0	0	0	0	0	0	0
Audit fees	895	1,342	1,342	1,342	2,796	2,666	2,666	2,620	2,620	0	0	0	0	0
Licenses and Insurance	24,703	27,498	28,287	29,102	28,881	31,456	22,909	22,709	30,795	30,992	31,611	32,244	32,888	33,546
Advertising	0	0	0	0	0	0	115	0	0	0	0	0	0	0
Photocopy Supplies	0	0	0	0	0	0	47	0	0	0	0	0	0	0
Office Supplies	0	0	0	0	0	58	10	0	0	0	0	0	0	0
Tel / Cable	0	0	0	0	0	387	0	0	0	0	0	0	0	0
Meetings	236	61	94	77	121	1,022	243	21	13	64	65	66	68	69
Parts, Materials & Supplies	0	0	0	0	0	261	638	47	0	320	326	332	339	346
Courier / Delivery	0	0	0	0	0	23	12	0	0	0	0	0	0	0
Equip. Res. Charge Out	28	6	46	49	68	13	10	0	0	0	0	0	0	0
Total Administration	26,141	29,321	30,262	30,958	32,856	53,661	35,615	29,673	58,295	35,784	36,043	36,764	37,500	38,250
Operations (based on water used - 5 year avg.)														
4-2-25-7011														
Salaries & Wages	3,711	2,536	3,439	1,323	893	6,028	6,983	5,754	5,192	5,313	5,420	5,528	5,639	5,751
Contracts	1,641	2,381	6,722	3,250	1,601	3,222	7,109	3,106	2,242	3,514	3,584	3,656	3,729	3,803
Consulting	0	0	0	176	0	0	0	0	0	0	0	0	0	0
Equipment Rental	0	0	0	0	0	0	467	0	0	0	0	0	0	0
Licenses and Insurance	247	247	247	247	247	337	0	0	0	0	0	0	0	0
Meetings	0	82	0	0	0	319	0	0	0	429	437	446	455	464
Parts, Materials and Supplies	982	54	3,169	5,063	31	536	981	2,423	1,245	1,714	1,748	1,783	1,819	1,855
Oil and Gas	0	0	0	0	0	0	1,352	329	289	0	0	0	0	0
Natural Gas	0	0	0	0	631	1,241	0	0	2,114	0	0	0	0	0
Equip Res. Charge Out	713	300	506	181	79	206	162	39	0	171	175	178	182	186
Total Operations	7,293	5,600	14,082	10,239	3,482	11,889	16,587	12,119	11,082	11,141	11,364	11,591	11,823	12,059

GL Account	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Maintenance	4-2-25-7012													
Salaries & Wages	14,203	10,426	11,480	15,267	7,373	6,571	15,990	8,453	13,566	14,058	14,339	14,626	14,918	15,217
Conferences / Seminars / Travel	15	0	0	160	0	0	0	0	0	0	0	0	0	0
Contract	961	2,093	17,297	34,921	2,197	8,186	3,814	2,955	934	2,556	2,607	2,659	2,712	2,767
Consulting	960	1,576	0	4,798	0	2,397	17,231	692	0	256	261	266	271	277
Equipment Lease and Rental	0	0	0	136	0	0	0	0	0	256	261	266	271	277
	4-2-25-7012-450	10,766	1,778	11,474	2,788	1,550	2,177	8,362	2,316	912	3,195	3,259	3,324	3,458
Small Tools, Equipment & Furniture	4-2-25-7012-451	0	55	24	279	68	1,344	120	0	0	0	0	0	0
Courier and Delivery	4-2-25-7012-452	0	28	48	27	0	194	0	0	26	64	65	66	69
Gas & Oil	4-2-25-7012-460	1,777	1,432	760	130	0	1,269	0	0	27	64	65	66	69
Equip Res. Charge Out	4-2-25-7012-800	1,422	1,022	910	1,372	817	554	1,969	840	1,076	0	0	0	0
Total Maintenance	30,104	18,410	41,992	59,878	12,005	22,692	47,486	15,255	16,541	20,448	20,857	21,274	21,700	22,134
Road Maintenance	4-2-25-7013													
Salaries & Wages	4-2-25-7013-300	0	0	0	298	58	93	534	441	316	320	326	332	346
Contracts	4-2-25-7013-330	16	0	0	0	0	0	3,703	103	168	192	199	203	208
Insurance and Licences	4-2-25-7013-400	0	0	0	383	390	390	0	460	460	511	521	532	553
Equip Res. Charge Out	4-2-25-7013-800	0	0	0	42	9	15	73	250	135	128	130	133	138
Total Road Maintenance	16	0	0	723	457	499	4,310	1,254	1,080	1,150	1,173	1,197	1,221	1,245
Total Administration, Operations and Maintenance	63,554	53,331	86,337	101,797	48,799	88,741	103,998	58,302	86,998	68,523	69,437	70,826	72,243	73,688
Transfer to Reserves	4-2-25-7014-821	19,170	19,170	19,170	15,336	19,170	19,170	19,170	19,170	19,170	19,170	19,170	19,170	19,170
Total	82,724	72,501	105,507	117,133	67,969	107,911	123,168	77,472	106,168	87,693	88,607	89,996	91,413	92,858
Capital														
Capital Planning	1,660	242	1,493	28,101	5,571									
Equipment	9,915	0	8,546	0	5,337	1,779								
Engineering, Consulting, Legal Fees	4-6-25-9701-331	0	0	0	0	0	0	0	0	0	0	0	0	0
AWS Road		0	0	0	0	0	0	0	0	0	0	0	0	0
Radio Connection		0	3,549	0	0	0	0	0	0	0	0	0	0	0
River Intake / Treatment Prop. Acquisition	4-6-25-9704-450	0	0	0	0	0	0	0	0	0	0	0	0	0
Administration		0	0	0	0	0	0	0	0	0	0	0	0	0
Total Capital	11,575	3,792	10,039	28,101	10,909	1,779	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES (no Grant)	94,299	76,292	115,546	145,235	78,878	109,690	123,168	77,472	106,168	87,693	88,607	89,996	91,413	92,858
Capital Planning Grant	4,793													
Transfer from Reserves														
TOTAL EXPENDITURES (with Grant)¹	89,506	76,292	115,546	145,235	78,878	109,690	123,168	77,472	106,168	87,693	88,607	89,996	91,413	92,858

TABLE 2
Regional District of Nanaimo Requisition - AWS
2015 - 2019 FINANCIAL PLAN (\$)

GL Account	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget
REVENUE														
RDN Requisition	31,634	26,902	39,571	69,162	31,269	36,013	39,775	24,672	34,944	28,694	28,974	29,419	29,873	30,336
Other Revenue														
Logging Revenue	0	0	1,903	0	0	0	0	0	0	0	0	0	0	0
Grants	2,500	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfer From Reserves														
Reserve for Future Expenditure	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Carry-Forward Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Other Revenue	2,500	0	1,903	0	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUE	36,634	26,902	43,377	69,162	31,269	36,013	39,775	24,672	34,944	28,694	28,974	29,419	29,873	30,336
EXPENDITURES														
Operating														
Administration 4-2-25-7010														
Salaries and Wages 4-2-25-7010-300	98	64	97	136	347	1,007	1,756	1,419	1,332	1,389	1,417	1,445	1,474	1,503
Memberships Sub. 4-2-25-7010-311	0	0	0	0	0	0	20	80	13	22	0	0	0	0
Contracts 4-2-25-7010-330	0	81	76	0	0	365	163	0	635	134	0	0	0	0
Consulting 4-2-25-7010-331	0	0	0	0	0	2,647	1,203	0	6,736	0	0	0	0	0
Legal Fees 4-2-25-7010-332	0	0	0	0	0	2,213	0	0	0	0	0	0	0	0
Audit fees 4-2-25-7010-333	314	470	470	470	980	934	934	918	918	0	0	0	0	0
Licenses and Insurance 4-2-25-7010-400	8,660	9,639	9,916	10,202	10,124	11,027	8,031	7,961	10,795	10,864	11,081	11,303	11,529	11,760
Advertising 4-2-25-7010-410	0	0	0	0	0	0	40	0	0	0	0	0	0	0
Photocopy Supplies 4-2-25-7010-411	0	0	0	0	0	0	17	0	0	0	0	0	0	0
Office Supplies 4-2-25-7010-414	0	0	0	0	0	20	3	0	0	0	0	0	0	0
Tel / Cable 4-2-25-7010-422	0	0	0	0	0	136	0	0	0	0	0	0	0	0
Meetings 4-2-25-7010-423	83	22	33	27	43	358	85	7	4	22	23	23	24	24
Parts, Materials & Supplies 4-2-25-7010-450	0	0	0	0	0	91	224	16	0	112	114	117	119	121
Courier / Delivery 4-2-25-7010-452	0	0	0	0	0	8	4	0	0	0	0	0	0	0
Equip. Res. Charge Out 4-2-25-7010-800	10	2	16	17	24	4	3	0	0	0	0	0	0	0
Total Administration	9,164	10,278	10,608	10,852	11,517	18,811	12,485	10,402	20,435	12,544	12,635	12,888	13,145	13,408
Operations (12.7 % - based on avg. flow req'd.) 4-2-25-7011						12.7%	12.7%	12.7%	12.7%	14.3%	14.3%	14.3%	14.3%	14.3%
Salaries & Wages 4-2-25-7011-300	1,301	889	1,205	464	313	877	1,016	837	755	887	904	922	941	960
Contracts 4-2-25-7011-330	575	835	2,356	1,139	561	469	1,034	452	326	586	598	610	622	635
Consulting 4-2-25-7011-331	0	0	0	62	0	0	0	0	0	0	0	0	0	0
Equipment Rental 4-2-25-7011-340	0	0	0	0	0	0	0	68	0	0	0	0	0	0
Licenses and Insurance 4-2-25-7011-400	86	86	86	86	86	49	0	0	0	0	0	0	0	0
Meetings 4-2-25-7011-423	0	29	0	0	0	46	0	0	0	72	73	74	76	77
Parts, Materials and Supplies 4-2-25-7011-450	344	19	1,111	1,775	11	78	143	353	181	286	292	298	304	310
Oil and Gas 4-2-25-7011-460	0	0	0	0	0	197	48	42	0	0	0	0	0	0
Natural Gas 4-2-25-7011-462	0	0	0	0	221	181	0	0	308	0	0	0	0	0
Equip Res. Charge Out 4-2-25-7011-800	250	105	177	63	28	30	23	6	0	29	29	30	30	31
Total Operations	2,557	1,963	4,936	3,589	1,221	1,730	2,413	1,763	1,612	1,859	1,896	1,934	1,973	2,012

GL Account	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Maintenance														
4-2-25-7012														
Salaries & Wages 4-2-25-7012-300	4,979	3,655	4,024	5,352	2,585	2,304	5,605	2,963	4,756	4,928	5,027	5,127	5,230	5,334
Conferences / Seminars / Travel 4-2-25-7012-307	5	0	0	56	0	0	0	0	0	0	0	0	0	0
Contract 4-2-25-7012-330	337	734	6,063	12,241	770	2,870	1,337	1,036	327	896	914	932	951	970
Consulting 4-2-25-7012-331	337	553	0	1,682	0	840	6,040	243	0	90	91	93	95	97
Equipment Lease and Rental 4-2-25-7012-340	0	0	0	48	0	0	0	0	0	90	91	93	95	97
Small Tools, Equipment & Furniture 4-2-25-7012-450	3,774	623	4,022	977	543	763	2,931	812	320	1,120	1,142	1,165	1,189	1,212
Courier and Delivery 4-2-25-7012-452	0	19	8	98	24	471	42	0	0	0	0	0	0	0
Gas & Oil 4-2-25-7012-460	0	10	17	9	0	68	0	0	9	22	23	23	24	24
Equip Res. Charge Out 4-2-25-7012-800	623	502	266	46	0	445	0	0	10	22	23	23	24	24
Total Maintenance	10,553	6,453	14,720	20,990	4,208	7,955	16,646	5,348	5,798	7,168	7,311	7,458	7,607	7,759
Road Maintenance														
4-2-25-7013														
Salaries & Wages 4-2-25-7013-300	0	0	0	104	20	33	187	154	111	112	114	117	119	121
Contracts 4-2-25-7013-330	6	0	0	0	0	0	1,298	36	59	67	69	70	71	73
Insurance and Licences 4-2-25-7013-400	0	0	0	134	137	137	0	161	161	179	183	186	190	194
Equip Res. Charge Out 4-2-25-7013-800	0	0	0	15	3	5	25	88	47	45	46	47	48	48
Total Road Maintenance	6	0	0	253	160	175	1,511	440	379	403	411	419	428	436
Total Administration, Operations and Maintenance	22,279	18,695	30,265	35,685	17,106	28,670	33,055	17,952	28,224	21,974	22,254	22,699	23,153	23,616
Transfer to Reserves 4-2-25-7014-821	6,720	6,720	6,720	5,376	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720
Total	28,999	25,415	36,985	41,061	23,826	35,390	39,775	24,672	34,944	28,694	28,974	29,419	29,873	30,336
Capital														
Capital Planning	1,660	242	1,493	28,101	5,571									
Equipment	3,476	0	2,996	0	1,871	624								
Engineering, Consulting, Legal Fees 4-6-25-9701-331	0	0	0	0	0	0								
AWS Road	0	0	0	0	0	0								
Radio Connection	0	1,244	0	0	0	0								
River Intake / Treatment Prop. Acquisition 4-6-25-9704-450	0	0	0	0	0	0								
Administration	0	0	0	0	0	0								
Total Capital	5,136	1,487	4,489	28,101	7,442	624	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES (no Grant)	34,134	26,902	41,474	69,162	31,269	36,013	39,775	24,672	34,944	28,694	28,974	29,419	29,873	30,336
Capital Planning Grant	1,680													
Transfer from Reserves														
TOTAL EXPENDITURES (with Grant) ¹	32,454	26,902	41,474	69,162	31,269	36,013	39,775	24,672	34,944	28,694	28,974	29,419	29,873	30,336

TABLE 2
Town of Qualicum Beach Requisition - AWS
2015 - 2019 FINANCIAL PLAN (\$)

GL Account	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget
REVENUE														
Town of Qualicum Beach Requisition	19,022	16,547	24,782	53,214	21,288	20,968	22,851	14,011	20,386	16,413	16,561	16,810	17,064	17,323
Other Revenue														
Logging Revenue	0	0	1,164	0	0	0	0	0	0	0	0	0	0	0
Grants	2,500	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfer From Reserves														
Reserve for Future Expenditure	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Carry-Forward Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Other Revenue	2,500	0	1,164	0	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUE	24,022	16,547	27,110	53,214	21,288	20,968	22,851	14,011	20,386	16,413	16,561	16,810	17,064	17,323
EXPENDITURES														
Operating														
Administration														
4-2-25-7010														
Salaries and Wages	60	39	59	83	212	616	1,074	868	815	849	866	884	901	919
Memberships Sub.	0	0	0	0	0	0	12	49	8	14	0	0	0	0
Contracts	0	50	47	0	0	223	100	0	389	82	0	0	0	0
Consulting	0	0	0	0	0	1,619	736	0	4,120	0	0	0	0	0
Legal Fees	0	0	0	0	0	1,354	0	0	0	0	0	0	0	0
Audit fees	192	288	288	288	599	572	572	562	562	0	0	0	0	0
Licenses and Insurance	5,296	5,895	6,065	6,239	6,192	6,744	4,912	4,869	6,602	6,645	6,777	6,913	7,051	7,192
Advertising	0	0	0	0	0	0	25	0	0	0	0	0	0	0
Photocopy Supplies	0	0	0	0	0	0	10	0	0	0	0	0	0	0
Office Supplies	0	0	0	0	0	12	2	0	0	0	0	0	0	0
Tel / Cable	0	0	0	0	0	83	0	0	0	0	0	0	0	0
Meetings	51	13	20	16	26	219	52	5	3	14	14	14	15	15
Parts, Materials & Supplies	0	0	0	0	0	56	137	10	0	69	70	71	73	74
Courier / Delivery	0	0	0	0	0	5	3	0	0	0	0	0	0	0
Equip. Res. Charge Out	6	1	10	11	15	3	2	0	0	0	0	0	0	0
Total Administration	5,605	6,286	6,488	6,637	7,044	11,505	7,636	6,362	12,498	7,672	7,728	7,882	8,040	8,201
Operations														
4-2-25-7011														
Salaries & Wages	796	544	737	284	192	0	0	0	0	0	0	0	0	0
Contracts	352	510	1,441	697	343	0	0	0	0	0	0	0	0	0
Consulting	0	0	0	38	0	0	0	0	0	0	0	0	0	0
Equipment Rental	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Licenses and Insurance	53	53	53	53	53	0	0	0	0	0	0	0	0	0
Meetings	0	18	0	0	0	0	0	0	0	0	0	0	0	0
Parts, Materials and Supplies	211	12	679	1,086	7	0	0	0	0	0	0	0	0	0
Oil and Gas	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Natural Gas	0	0	0	0	135	0	0	0	0	0	0	0	0	0
Equip Res. Charge Out	153	64	109	39	17	0	0	0	0	0	0	0	0	0
Total Operations	1,564	1,201	3,019	2,195	747	0	0	0	0	0	0	0	0	0

GL Account	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Maintenance														
4-2-25-7012														
Salaries & Wages 4-2-25-7012-300	3,045	2,235	2,461	3,273	1,581	1,409	3,428	1,812	2,909	3,014	3,074	3,136	3,198	3,262
Conferences / Seminars / Travel 4-2-25-7012-307	3	0	0	34	0	0	0	0	0	0	0	0	0	0
Contract 4-2-25-7012-330	206	449	3,708	7,487	471	1,755	818	633	200	548	559	570	582	593
Consulting 4-2-25-7012-331	206	338	0	1,029	0	514	3,694	148	0	55	56	57	58	59
Equipment Lease and Rental 4-2-25-7012-340	0	0	0	29	0	0	0	0	0	55	56	57	58	59
4-2-25-7012-450	2,308	381	2,460	598	332	467	1,793	496	195	685	699	713	727	741
Small Tools, Equipment & Furniture 4-2-25-7012-451	0	12	5	60	15	288	26	0	0	0	0	0	0	0
Courier and Delivery 4-2-25-7012-452	0	6	10	6	0	42	0	0	5	14	14	14	15	15
Gas & Oil 4-2-25-7012-460	381	307	163	28	0	272	0	0	6	14	14	14	15	15
Equip Res. Charge Out 4-2-25-7012-800	305	219	195	294	175	119	422	180	231	0	0	0	0	0
Total Maintenance	6,454	3,947	9,003	12,838	2,574	4,865	10,181	3,271	3,546	4,384	4,472	4,561	4,652	4,745
Road Maintenance														
4-2-25-7013														
Salaries & Wages 4-2-25-7013-300	0	0	0	64	12	20	114	94	68	69	70	71	73	74
Contracts 4-2-25-7013-330	3	0	0	0	0	0	794	22	36	41	42	43	44	44
Insurance and Licences 4-2-25-7013-400	0	0	0	82	84	84	0	99	99	110	112	114	116	119
Equip Res. Charge Out 4-2-25-7013-800	0	0	0	9	2	3	16	54	29	27	28	29	29	30
Total Road Maintenance	3	0	0	155	98	107	924	269	232	247	252	257	262	267
Total Administration, Operations and Maintenance	13,626	11,434	18,510	21,825	10,462	16,477	18,741	9,901	16,276	12,303	12,451	12,700	12,954	13,213
Transfer to Reserves 4-2-25-7014-821	4,110	4,110	4,110	3,288	4,110	4,110	4,110	4,110	4,110	4,110	4,110	4,110	4,110	4,110
Total	17,736	15,544	22,620	25,113	14,572	20,587	22,851	14,011	20,386	16,413	16,561	16,810	17,064	17,323
Capital														
Capital Planning	1,660	242	1,493	28,101	5,571									
Equipment	2,126	0	1,832	0	1,144	381								
Engineering, Consulting, Legal Fees 4-6-25-9701-331	0	0	0	0	0	0								
AWS Road	0	0	0	0	0	0								
Radio Connection	0	761	0	0	0	0								
River Intake / Treatment Prop. Acquisition 4-6-25-9704-450	0	0	0	0	0	0								
Administration	0	0	0	0	0	0								
Total Capital	3,786	1,003	3,325	28,101	6,716	381	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES (no Grant)	21,522	16,547	25,946	53,214	21,288	20,968	22,851	14,011	20,386	16,413	16,561	16,810	17,064	17,323
Capital Planning Grant	1,028													
Transfer from Reserves														
TOTAL EXPENDITURES (with Grant) ¹	20,494	16,547	25,946	53,214	21,288	20,968	22,851	14,011	20,386	16,413	16,561	16,810	17,064	17,323