



**MINUTES OF THE REGULAR MEETING OF THE
ARROWSMITH WATER SERVICE (AWS) MANAGEMENT BOARD
HELD ON MONDAY, JULY 16, 2012 AT 2:30 PM
IN THE PARKSVILLE FORUM**

Present:

Director M. LeFebvre, Chair	City of Parksville
Director J. Stanhope	Regional District of Nanaimo
Director F. Van Eynde	Regional District of Nanaimo (alternate)
Director D. Willie	Town of Qualicum Beach (alternate)

Also in Attendance:

C. Mason	Regional District of Nanaimo
W. Idema	Regional District of Nanaimo
W. Moorman	Regional District of Nanaimo
M. Donnelly	Regional District of Nanaimo
J. Finnie	Regional District of Nanaimo
F. Manson	City of Parksville
M. Squire	City of Parksville
L. Butterworth	City of Parksville
B. Weir	Town of Qualicum Beach
M. Brouillette	Town of Qualicum Beach
B. Farkas	Recording Secretary

Regrets:

C. Burger	City of Parksville
M. Brown	Town of Qualicum Beach
J. Marsh	Town of Qualicum Beach
G. Holme	Regional District of Nanaimo

CALL TO ORDER

The meeting was called to order at 2:33 pm.

ELECTION OF CHAIR

C. Mason called for nominations for the position of Chairperson for the Arrowsmith Water Service Management Board.

Director Stanhope nominated M. Lefebvre, SECONDED by D. Willie.

There being no further nominations, C. Mason declared M. Lefebvre Chairperson for the year 2012.

MINUTES

MOVED Director Stanhope, SECONDED Director Willie, that the minutes of the regular meeting of the Arrowsmith Water Service Management Board held October 20, 2011 be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES

COMMUNICATIONS/CORRESPONDENCE

A. Magnan, DFO, re: request for response from AWS on the status of project and on the status of the studies requested by DFO should the intake location be moved upstream and M. Squire's response.

MOVED Director Stanhope, SECONDED Director Willie, that the correspondence be received.

CARRIED

REPORTS

AWS Joint Venture Agreement Schedule 'C' Correction

MOVED Director Stanhope, SECONDED Director Van Eynde that the AWS Joint Venture Agreement Schedule 'C' Correction be approved.

CARRIED

ADDENDUM

MOVED Director Willie, SECONDED Director Van Eynde, that the Arrowsmith Water Service Financial Statements Year Ended December 31, 2011 be approved.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

OTHER

The Chair opened the floor to questions from the public. No questions were presented.

NEXT MEETING to be announced.

ADJOURNMENT

TIME: 2:41 PM

M. Lefebvre, CHAIRPERSON