

**REGIONAL DISTRICT OF NANAIMO  
MINUTES OF THE ARROWSMITH WATER SERVICE JOINT VENTURE MANAGEMENT  
BOARD MEETING**

**Friday, December 18, 2020**

**2:30 P.M.**

**Held Electronically**

In Attendance:	S. Harrison, Chair	Councillor, Town of Qualicum Beach
	B. Rogers	Director, Regional District of Nanaimo
	E. Mayne	Mayor, City of Parksville
Also in Attendance:	L. Wallace	Director, Regional District of Nanaimo
	R. Alexander	Regional District of Nanaimo
	S. De Pol	Regional District of Nanaimo
	M. Walters	Regional District of Nanaimo
	L. Butterworth	City of Parksville
	J. Doxey	City of Parksville
	K. Kehler	City of Parksville
	D. O'Brien	City of Parksville
	B. Woods	City of Parksville
	B. Weir	Town of Qualicum Beach
	R. Graves	Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**Arrowsmith Water Service Management Board Meeting - May 19, 2020**

It was moved and seconded that the minutes of the Arrowsmith Water Service Management Board meeting held May 19, 2020, be adopted.

CARRIED UNANIMOUSLY

**INVITED PRESENTATIONS**

**Arrowsmith Water Service Overview**

Joe Doxey, City of Parksville, provided a presentation on the Arrowsmith Water Service Overview.

**REPORTS**

**Arrowsmith Water Service 2021 - 2025 Financial Plan Report**

It was moved and seconded that the report from the Arrowsmith Water Service Management Committee dated December 10, 2020 entitled Arrowsmith Water Service 2021 - 2025 Financial Plan be received.

CARRIED UNANIMOUSLY

It was moved and seconded that the Arrowsmith Water Service Management Board approve the 2021 – 2025 Financial Plan as outlined in Table 1, attached to the December 10, 2020 report.

CARRIED UNANIMOUSLY

It was moved and seconded that the Arrowsmith Water Service Management Board recommend the Joint Ventures approve their respective portions of the 2021 – 2025 Financial Plan as outlined in Table 2 – Parksville, Table 2 – Regional District of Nanaimo and Table 2 – Qualicum Beach attached to the December 10, 2020 report.

CARRIED UNANIMOUSLY

**Arrowsmith Water Service Joint Venture Agreement Renewal**

It was moved and seconded that the Arrowsmith Water Service (AWS) Management Board direct staff to prepare a new agreement to replace the existing AWS Joint Venture Agreement that expires December 31, 2020, and forward it to the Joint Venture partners for consideration.

CARRIED UNANIMOUSLY

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 2:45 PM

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CHAIR