



*Town of Qualicum Beach*

**MINUTES OF THE MEETING OF THE  
ARROWSMITH WATER SERVICE (AWS) MANAGEMENT COMMITTEE  
HELD ON WEDNESDAY, JUNE 16, 2004 AT 1:40 PM  
AT THE PARKSVILLE CIVIC AND TECHNOLOGY CENTRE**

Present:

Director Joe Stanhope	Regional District of Nanaimo
Kelly Daniels	Regional District of Nanaimo
John Finnie	Regional District of Nanaimo
Pauline Bibby (Alternate)	Regional District of Nanaimo
Councillor Marc Lefebvre	City of Parksville
Fred Manson	City of Parksville
Gary O'Rourke	City of Parksville
Councillor Scott Tanner	Town of Qualicum Beach
Mark Brown	Town of Qualicum Beach
Bob Weir	Town of Qualicum Beach
Councillor Anton Kruyt (Alternate)	Town of Qualicum Beach

Also in Attendance:

Linda Burgoyne	Recording Secretary, RDN
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**1. MINUTES**

MOVED M. Lefebvre, SECONDED S. Tanner that the minutes from the meeting of the Arrowsmith Water Services Management Committee held April 28, 2004 be adopted.

**2. 2004 SECOND QUARTER FINANCIAL REPORT**

G. O'Rourke advised that there was nothing unusual to report to date and that there is 67% of the budget remaining for the year.

MOVED M. Lefebvre, SECONDED S. Tanner that the report be received.

**3. CAPITAL PLANNING STUDY UPDATE**

K. Daniels advised that the capital planning study and consideration of associated alternatives are still in process.

MOVED M. Lefebvre, SECONDED S. Tanner that the meeting move to an In Camera session.

**4. JOINT VENTURE AGREEMENT UPDATE**

J. Finnie advised that the agreement is now complete. Copies were distributed to all Management Committee members.

**5. ARROWSMITH ACQUIFERS MODELING**

J. Finnie updated the Committee regarding the joint RDN, Parksville, Qualicum Beach, Breakwater, Provincial Government study regarding aquifer issues in the Arrowsmith watershed. Draft copies of the study have been received today and will be reviewed and discussed by B. Weir, G. O'Rourke and J. Finnie over the next few weeks. They will report their findings back to this Committee.

**6. AWS DAM – POWER GENERATION**

B. Weir reported that there is interest from BC Hydro for a power generation project on the Arrowsmith Dam. He has requested an information package from BC Hydro regarding their requirements and is estimating approximately \$15-\$20,000 for a pre-requirement study. He will discuss with the Engineers and bring back further information to the next AWS Committee meeting.

**7. OPERATIONAL UPDATE – CITY OF PARKSVILLE – DAM INSPECTION AUDIT**

G. O'Rourke reported that the 5-year dam inspection by the provincial dam inspection office showed nothing outstanding. He advised that an operation maintenance manual will be available in the next week as well as the Emergency Plan response documentation.

G. O'Rourke noted that the dam is full and going over the spillway, and that there is still a small amount of snow on the mountain.

The Committee discussed security access to the dam. Although vehicles cannot access the site, all terrain vehicles & hikers can, but there have not been problems in the past.

**8. NEXT MEETING**

The next meeting of the Arrowsmith Water Service Management Committee will be held Wednesday, September 15, 2004 at 1:30 pm at the City of Parksville offices.

**ADJOURNMENT**

MOVED M. Lefebvre, SECONDED S. Tanner, that this meeting terminate.

TIME: 2:15 PM