

**MINUTES OF THE ENGLISHMAN RIVER WATER SERVICE JOINT VENTURE
MANAGEMENT BOARD MEETING**

Friday, December 18, 2020

2:45 P.M.

Held Electronically

In Attendance:	D. O'Brien, Chair	Councillor, City of Parksville
	B. Rogers	Director, Regional District of Nanaimo
	L. Wallace	Director, Regional District of Nanaimo
	E. Mayne	Mayor, City of Parksville

Also in Attendance:	R. Alexander	Regional District of Nanaimo
	S. De Pol	Regional District of Nanaimo
	M. Walters	Regional District of Nanaimo
	L. Butterworth	City of Parksville
	J. Doxey	City of Parksville
	K. Kehler	City of Parksville
	B. Woods	City of Parksville
	S. Harrison	Town of Qualicum Beach
	B. Weir	Town of Qualicum Beach
	R. Graves	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nation on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Englishman River Water Service Management Board Meeting - May 19, 2020

It was moved and seconded that the minutes of the Englishman River Water Service Management Board meeting held May 19, 2020, be adopted.

CARRIED UNANIMOUSLY

INVITED PRESENTATIONS

Englishman River Water Service Overview

Joe Doxey, City of Parksville, provided a presentation on the Englishman River Water Service Overview.

CORRESPONDENCE

James A. Lettic, Invitation to The Effects of Climate Change on Vancouver Island Resources Meeting

It was moved and seconded that the following correspondence be received for information:

James A. Lettic, Invitation to The Effects of Climate Change on Vancouver Island Resources Meeting

CARRIED UNANIMOUSLY

REPORTS

Englishman River Water Service Geobag Award

It was moved and seconded that the report from the Englishman River Water Service Management Committee, dated December 7, 2020 entitled, "Englishman River Water Service Residual Handling System" be received.

CARRIED UNANIMOUSLY

It was moved and seconded that the Englishman River Water Service Management Board authorize staff to execute contract(s) with Bishop Water Technologies for the design, supply and construction of a geo-synthetic bag residual handling system for \$377,719.25, plus applicable taxes.

CARRIED UNANIMOUSLY

Englishman River Water Service 2021-2025 Financial Plan Report

It was moved and seconded that the report from the Englishman River Water Service Management Committee, dated December 10, 2020 entitled Englishman River Water Service 2021 – 2025 Financial Plan be received.

CARRIED UNANIMOUSLY

It was moved and seconded that the Englishman River Water Service Management Board approve the Englishman River Water Service 2021-2025 Financial Plan, attached as Schedule A.

It was moved and seconded that the main motion be amended to remove the \$50,000.00 that was budgeted for 2021 Aquifer Storage Recovery and change to a Water Storage Options report to budget year 2022.

Opposed (1): B. Rogers

CARRIED

It was moved and seconded that the main motion be amended so that surplus funds from the 2020 budget be applied against the costs of spending packages and that the proposal to add the \$100,000.00 reserve fund to the 2021 budget be deferred to the 2022 budget.

Opposed (1): B. Rogers

CARRIED

The vote was taken on the main motion as follows:

That the Englishman River Water Service Management Board approve the Englishman River Water Service 2021-2025 Financial Plan, attached as Schedule A and amended to remove the \$50,000 that was budgeted for 2021 Aquifer Storage and Recovery and defer the funds for a water storage options report to budget year 2022, and for surplus funds from the 2020 budget be applied against the costs of spending packages and that the proposal to add the \$100,000.00 reserve fund to the 2021 budget be deferred to the 2022 budget.

Opposed (1): B. Rogers

CARRIED

It was moved and seconded that the Englishman River Water Services Management Board recommends the Joint Ventures adopt their respective portions of the Englishman River Water Service 2021-2025 Financial Plan,, attached as Schedule B Parksville, and Schedule B Regional District of Nanaimo, as amended by the ERWS Board

Opposed (1): B. Rogers

CARRIED

That any budget surpluses from 2020 be transferred to a Reserve for future expenditures other than the \$350,000 Geobag budget which is being carried forward to the 2021 budget.

NO VOTE

Englishman River Water Service Communication and Reporting Going Forward

Belinda Woods, City of Parksville, provided a presentation on the Englishman River Water Service Communication and Reporting Going Forward.

Englishman River Water Service Joint Venture Agreement Renewal

It was moved and seconded that the Englishman River Water Service Management Board direct staff to prepare a new agreement to replace the existing Englishman River Water Service Joint Venture Agreement that expires December 31, 2020, and forward it to the Joint Venture partners for consideration.

CARRIED UNANIMOUSLY

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 4:15 PM

CHAIR