

**MINUTES OF THE ENGLISHMAN RIVER WATER SERVICE JOINT VENTURE MEETING OF  
THE MANAGEMENT BOARD MEETING**

**Monday, November 25, 2019**

**9:30 A.M.**

**City of Parksville Forum**

**100 Jensen Avenue East**

In Attendance:	E. Mayne, Chair	Mayor, City of Parksville
	B. Rogers	Director, Regional District of Nanaimo
	L. Wallace	Director, Regional District of Nanaimo
	D. O'Brien	Councillor, City of Parksville

Also in Attendance:	P. Carlyle	Regional District of Nanaimo
	R. Alexander	Regional District of Nanaimo
	S. De Pol	Regional District of Nanaimo
	M. Walters	Regional District of Nanaimo
	G. St. Pierre	Regional District of Nanaimo
	V. Figueira	City of Parksville
	L. Butterworth	City of Parksville
	K. Kehler	City of Parksville
	B. Weir	Town of Qualicum Beach
	R. Graves	Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nation on whose traditional territory the meeting took place.

**RISE AND REPORT**

**Englishman River Water Service (ERWS) Project Update**

It was moved and seconded that the Englishman River Water Service Management Board approve the addition of \$500,000.00 to the 2019 and 2020 ERWS capital budgets for the resolution of the water treatment plant effluent discharge issue.

CARRIED UNANIMOUSLY

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

## **ADOPTION OF MINUTES**

### **Englishman River Water Service Management Board Meeting - September 5, 2019**

It was moved and seconded that the minutes of the Englishman River Water Service Management Board meeting held September 5, 2019, be adopted

CARRIED UNANIMOUSLY

## **REPORTS**

### **Englishman River Water Service (ERWS) Project Update and 2020-2024 Financial Plan**

It was moved and seconded that the report from the Englishman River Water Service Management Committee dated November 25, 2019, entitled ERWS Project Update and 2020 - 2024 Financial Plan be received.

CARRIED UNANIMOUSLY

It was moved and seconded that the Englishman River Water Service Management Board approve the 2020 – 2024 Financial Plan as outlined in Table 1 attached to the November 25, 2019, report.

CARRIED UNANIMOUSLY

It was moved and seconded that the Englishman River Water Service Management Board recommends the Joint Ventures accept their portion of the 2020 - 2024 Financial Plan as outlined in Table 1 attached to the November 25, 2019, report.

CARRIED UNANIMOUSLY

### **Englishman River Water Service (ERWS) 2019 - 2023 Amended Financial Plan**

The Chair inquired whether there were any members of the public who wished to provide comment to the Board.

One member of the gallery provided comment to the Board with a question regarding waste discharge and the inclusion of chemicals required.

It was moved and seconded that the report from the Englishman River Water Service Management Committee, dated November 19, 2019, entitled ERWS 2019 - 2023 Amended Financial Plan be received.

CARRIED UNANIMOUSLY

It was moved and seconded that the Englishman River Water Service Management Board accept the 2019 - 2023 Amended Financial Plan as outlined in Schedule 1 attached to the November 19, 2019, report.

CARRIED UNANIMOUSLY

It was moved and seconded that the Englishman River Water Service Management Board recommend the Joint Venture participants adopt their portion of the 2019 - 2023 Amended Financial Plan as outlined in Schedule 1 attached to the November 19, 2019, report.

CARRIED UNANIMOUSLY

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 9:47 A.M.

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CHAIR